

PLEASE PRINT CLEARLY

1. Program Details

ADVANCED DIPLOMA OF:

PROGRAM CODE:

START DATE (dd/mm/yy):

Start Date: Please view our program schedule at: www.eit.edu.au/schedule for upcoming program dates.

2. Student Details [One form per student]

RETURNING EIT STUDENT? YES NO

STUDENT NAME (First Name, Last Name):

JOB TITLE:

RESIDENTIAL ADDRESS:

SUBURB: STATE/PROVINCE/COUNTRY: POSTAL/ZIP CODE:

COUNTRY: EMAIL:

CONTACT NUMBERS (Include Country Code): 1. DAYTIME: 2. MOBILE/CELL:

EMPLOYER'S DETAILS (If applicable):

CONTACT NAME: COMPANY NAME:

ADDRESS FOR INVOICING: If same as above, please select this box

SUBURB: STATE/PROVINCE/COUNTRY: POSTAL/ZIP CODE:

COUNTRY: EMAIL:

CONTACT NUMBERS (Include Country Code): 1. DAYTIME: 2. MOBILE/CELL:

3. Payment Details

Please Note: Your first payment is required 4 weeks before the start of the program. Payment will only be processed if your application is successful.

Should you withdraw less than 14 days prior to the start date of the program, we will refund your payment, however a fee equivalent to 1 monthly payment (approximately 6% of the total program fee) will be retained as a cancellation fee.

OPTION 1 – PAY UPFRONT – 5% DISCOUNT (Value of US\$340)

Pay total amount upfront (at least 4 weeks prior to program start) and receive a 5% discount off the total program fee!

(US\$6800 less 5% Discount) = US\$6460 = US\$

I wish to pay by: ELECTRONIC FUNDS TRANSFER (For Option 1 above only)

COMPANY ORDER NUMBER (For Option 1 above only):

CREDIT CARD

Please charge my: MASTERCARD VISA Card No:

CARDHOLDER'S NAME: CARDHOLDER'S SIGNATURE: EXPIRY DATE: /

On the reverse of your card, above the signature, is a security number. In order to approve your card transaction, we require the last 3 digits: If the Cardholder's address is not the same as shown above please select this box:

If you would prefer us to contact you for your card's expiry and security code, please select this box:

OPTION 2 – MONTHLY PAYMENTS BY CREDIT CARD (US\$377.78 per payment)

Make 18 monthly payments. Payment dates will be advised ahead of time.

18 payments [Total US\$6800] = US\$

Please charge my: MASTERCARD VISA Card No:

CARDHOLDER'S NAME: CARDHOLDER'S SIGNATURE: EXPIRY DATE: /

On the reverse of your card, above the signature, is a security number. In order to approve your card transaction, we require the last 3 digits: If the Cardholder's address is not the same as shown above please select this box:

If you would prefer us to contact you for your card's expiry and security code, please select this box:

Fee Code (Office Use Only):

V0008

Should you have more people interested in participating in this program, please contact us at eit@eit.edu.au

PLACES ARE LIMITED APPLY TODAY!

Sponsored Students

If a third party (such as your employer) is paying fees on your behalf you will need to complete a Third Party Sponsorship Form. Please contact us to receive a form.

Contact Us

For further information, or to discuss payment details, please contact eit@eit.edu.au

How to Apply

Complete this form and forward it to your nearest EIT office.

For all office locations and contact details, please visit our website www.eit.edu.au or contact us at eit@eit.edu.au

Terms and Conditions of the agreement between the Student and the Engineering Institute of Technology (EIT)

I, (Name of Student) _____, agree that on receipt of my completed application form by EIT, the application form will become the Contract (“the Contract”) between myself and EIT, and further I agree to abide by the following terms and conditions.

1. I agree to pay the tuition fees and other charges applicable for my program on the due dates and acknowledge and agree that tuition fees may alter from time to time as per EIT’s *“Tuition Payment and Refund Policy.VET”*.
2. Any variation of the terms and conditions of the Contract must be in writing and be signed by an approved officer of EIT.
3. I agree that it is a condition that I attend all scheduled classes except where there is a legitimate reason for non-attendance which is acceptable to EIT (for example, illness supported by a medical doctor certificate).
4. All lessons and any material related thereto supplied by EIT are copyright and shall remain the property of EIT.
5. I agree that I am required to use my best efforts to meet the requirements of the EIT program selected and to abide by the rules and regulations of EIT.
6. I understand that if I breach any of EIT’s rules or my personal conduct is deemed unacceptable by EIT, my acceptance may be terminated and I may not be entitled to any refund of the tuition fees or other charges paid to EIT under the Contract.
7. I agree that I am responsible for my own books, equipment and personal items and I hereby release, indemnify and hold harmless EIT against all liability and claims for any loss or damage to such items, howsoever caused.
8. I acknowledge that I have read, understood and agree to the terms of EIT’s policies and procedures which are published at: <http://www.eit.edu.au/organisation-policies>.
9. I understand that if after starting the program, I discontinue my program before completion without properly notifying EIT, I may remain liable to pay the full tuition fee and any expenses, costs or disbursements incurred by EIT in recovering any outstanding monies, including debt collection agency fees and solicitors’ costs.
10. I confirm that the terms and conditions of this offer have been explained to me.

Advanced Diploma Details

The program fees are per student and include reference manuals, live webinars, assignments, software, program materials sent in electronic format and ongoing support. You can “pause and restart” by joining a subsequent intake (a rejoining fee may apply). We will allow up to 3 years from your original start date to complete the program. You can withdraw from the program at any time and receive a statement of attainment for the modules you have completed. However, successful completion of all modules will earn you the Advanced Diploma.

Cancellation: A fee equivalent to 1 monthly payment (approximately 6% of the total program fee) will apply for written cancellations received less than 14 days prior to the start date of the program. However substitutes are welcome.

Confirmation: Official confirmation of your place will be sent by email within 5 business days of acceptance of your application. Detailed program instructions will be supplied upon the program start date.

Please Note: EIT has no affiliation with suppliers or manufacturers and therefore presents a completely unbiased factual view of the industry. Instructors may change without notice. Webinar schedules are subject to change. Unforeseen technical problems may occur resulting in the cancellation or rescheduling of webinars.

Privacy Information: EIT will only collect personal information by fair and lawful means such as is necessary for the functions of EIT and is committed to ensuring the confidentiality and security of the information provided.

Personal information about students studying at EIT may be shared with the Australian Government and designated authorities.

Declaration All applicants must complete this section

- I have read, understood and agree to be bound by the Terms and Conditions of this contract as outlined by EIT.
- I have been fully advised of the fees and conditions and agree to be a student at EIT if my application is successful.
- I hereby declare that the information supplied by me is true and correct.
- I agree to abide by EIT’s *Tuition Payment and Refund Policy.VET*.
- I have read, understood and agree to abide by the terms of EIT’s policies and procedures which are published at: <http://www.eit.edu.au/organisation-policies>.
- I acknowledge that payment of fees (or any part) will indicate my acceptance of the terms and conditions and bind me to this contract.

STUDENT NAME (First Name, Last Name):

SIGNATURE: _____ DATE (dd/mm/yy): _____

Add your digital signature OR print, sign and scan this page.

This contract must be signed by a member of EIT staff

ACCEPTED BY EIT:

NAME (EIT STAFF):

SIGNATURE (EIT STAFF): _____ DATE (dd/mm/yy): _____